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Extension Services in Public Library

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Abstract

Programmes as a social creature we have relations with our relatives, relatives, neighbors, and associates and so on. We endeavor all endeavors to enhance the relations and do our best to demonstrate the convenience of relations with them. We additionally broaden our circle of relations by making new relations. Also, an establishment keeps relations with its clients, providers, speculators, and so forth. It demonstrates its utility and also enhances its competency. It is essential with respect to any association particularly social association which keeps running with open assets and for open administration. Similarly, a library that is a social foundation additionally keeps relations with its clients whom it gives administrations and different libraries whose assets are utilized by it.

Keywords: extension, services, library

Introduction

Need of (ES) In Libraries

The main Law of Library Science "Books are for use" is solidly settled if the libraries understand that their reality is advocated just by the degree to which their books are utilized by the perusers. Once more, the third law of library science "Each book has its user" likewise gives accentuation on a similar idea. Be that as it may, here books can't move to their clients. In this way, every one of the endeavors ought to be with respect to library itself to bring the books at the entryway advance of clients. Dr. Ranganathan is in support to receive the shop similarity by the libraries to execute the laws of library science. The most reasonable strategy is advertising and augmentation administrations of the library to contact all individuals of the group.

Facets (ES)

To perform the extension services effectively the following facets in terms of infrastructure, equipments, skilled staff, etc. are needed

- 1) To execute any expansion benefit a legitimate arranging by considering all the concerned perspectives is fundamental. Deficiency at any part may come up short the whole program;
- 2) All the augmentation administrations must be to urge the general population to utilize the library and to make the most extreme use of library assets for the advancement of the general

Public.

- The library ought to have an address corridor, a show campaign, meeting rooms and so on to arrange workshops, addresses, wrangles about, displays, music shows and social programmes;
- The library ought to social programmes; • The library ought to have sight and sound projector, varying media types of gear like slide and film projector, mike, recording office and so on. additionally required in the library; The curator and other library staff ought to have the capacity to set up great advertising in the group with the goal that most extreme group individuals may partake in such projects effectively; The coordination and collaboration among the staff individuals is likewise a vital component for fruitful execution of expansion administrations.

Programs (ES)

The Extension Services might be composed through different projects. Dr. Ranganathan has given the accompanying systems or projects to give library expansion administrations: 1) Reading To Illiterates; 2) Translation Of Manuscript/Local Language; 3) Reading Circle ; 4) Intellectual Center ; Library Talks And Public Lectures; 6) Library Exhibitions; 7) Story Hours; 8) Festivals And Fairs; 9) Display Of New And Topical Books;) Mobile Services; 11) Quiz Programs; 12) Celebration Of Books Week.

(ES): Programs

Definition of Extention services

Dr. S. R. Ranganathan,

“Apart from such methods of pure publicity, libraries are now days developing certain new types of work which, in addition to their being directly educative or recreational, lead also to publicity as an important secondary product.” These activities are named as the extension services of libraries.

Krishan Kumar,

“An extension service aims at converting non-readers in to readers. It creates and stimulates the desire for good reading. This is done by bringing books and readers together. This results in exploitation and promotion of collections. Mc Colvin considers it as means “to increase the number of readers and the volumes of work and later to make the library more useful to more people”.

ALA Glossary of Library and Information Science 1983 defines

It “the provision by a library of materials and services (including advisory services) to individuals and organizations outside its regular service area, especially to an area in which library service is not otherwise available.

Goals of extention services

The main objectives in providing extension services are

The primary goals in giving expansion services are

- To change over a library into a social, social and scholarly focus;
- To change over non peruser into peruser, non-client to client.
- To unite books and perusers.
- To educate the individuals who don't utilize the library benefits and to pull in them to those administrations.
- To illuminate the peruser of the considerable number of offices offered by the library.
- To remind both the peruser and the non peruser of the library and its assets as a methods for attention to enroll monetary help or generally for the libraries.

Essentials for Extension Services

- i. The library ought to have a decent gathering to help all augmentation exercises.
- ii. The prepared and experienced staff is mandatory.
- iii. The library ought to have an address lobby, a presentation corridor for holding meeting of distinctive gatherings.
- iv. The library ought to have sound video gear i.e. LCD projector, slide Projector and mike game plan.
- v. The curator ought to be a decent coordinator, ought to comprehend the requirements of the diverse

classifications of the group and be proficient about the accumulation of the library.

Forms of Extension Services

The Library extension services may be of internal or external type. The internal extension service includes orientation programmes and the external extension service includes the mobile library service, publicity programmes etc. Some of the main forms of extension services are as follows

Library Orientation / Library Tour

Numerous potential library supporters don't know how to utilize a library adequately. This can be because of the absence of early presentation, bashfulness, or uneasiness and dread of showing obliviousness. These issues prompted the rise of the library direction development, which supported library client training. Libraries educate general society of what materials are accessible in their accumulations and how to get to that data. The reference staff may arrange the client either in formal way or casually into the library framework.

Translation of Manuscript

For increase in utilization of the library open library ought to decipher books or original copies in to nearby dialect. It pulls in more individuals towards library since books written in neighborhood or primary language are more requested in broad daylight library.

Reading Circle, Study Circle

People with basic intrigue might be united by general society library to a perusing circle. Each perusing circle ought to be given important offices in regards to the materials and an appropriate place to hold the meeting, so they can talk about on different points and trade their thoughts.

Shaping Friends of the Library Group

People in general Library can likewise consider framing "Companions of the Library Group"; such gathering can help the library through raising money, volunteering, and promotion. They additionally hold book deals at the library. With the assistance of such gathering library can raise supports and can do library promoting moreover.

Perusing to Illiterates

Perusing hours for grown-ups who can't read ought to be masterminded by open libraries. Once they wind up plainly neo-literates people in general library at that point should volunteer make sure that they don't pass into lack of education once more.

Meeting, Public Lectures and Talk

An open library ought to sort out open addresses and talks by famous people and furthermore by library staff. With the assistance of such addresses numerous new clients can draw in towards library and old clients can acquire and new information

Festivity of Festival and Events and Arranging Cultural Programs

It is a smart thought to orchestrate well known celebrations and occasions in the general population library which may likewise organize a dramatization, a manikin appear, a

music show, a film appear, an enchantment indicate and so on. Such social projects can demonstrate extraordinary fascination for the group or can celebrate different birth commemorations of prominent individuals, for example, Gandhi Jayanti, S.R. Ranganathan's jayanti, shiv jayanti and so forth. On such events a book exhibition identified with the program ought to be organized.

Book Fair and Exhibition:

At the season of talk, celebration, reasonable, dramatization, and so on a book presentation on the applicable theme might be organized. Display on nearby history, neighborhood celebrations, craftsmanship, photo and painting can offer awesome chance to pull in the consideration of the community. Periodical presentation of books which have a heading on topical subject upgrades the odds of books finding their perusers. Infrequent displays of unused books might demonstrate helpful for the peruser in getting intrigued by books and utilizing them.

Mobile Service.

Open library can acquaint mobile library administrations with natives of remotely found spots who don't approach open libraries. Open library can convey books to them through different strategies. For offering this administration, the ideal opportunity for every territory is to be settled and informed before.

Publicity/ Propaganda

Notice about open library and administrations gave by the library ought to be done through the daily paper, radio, TV and so on. It expands the utilization and client of open library.

Publication

Public library can publish publications like annual report, reading guide, library magazine / bulletin and other similar publications. It is also a marketing tool to increase use of library

Library Bulletin

The library notice ought not just rundown crisp books and some essential articles distributed in current issues of diaries however ought to likewise give brief comments wherever the substance of new material needs. The library release can appear as ordering or abstracting administration or chapter by chapter list of periodicals got in the library or the rundown of late productions or securing..

Annual Report

The yearly report is the official record of the library for recording the yearly library exercises in totality. It is the announcement of appraisal and assessment of the considerable number of branches of the library. It is the review of works completed amid the first year with outline of the exercises and accomplishments of the library.

Conclusion

Along these lines we can perceive how augmentation benefit serves to general society library. In the event that it is utilized as a part of powerful way it builds clients of the library, likewise expands utilization of the accessible assets. It is a standout amongst other devices of promoting about library and library administrations. It amplifies client

fulfillment and to give administrations to the remotely found individuals, who don't have office of open library.

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